

Academic Assessment Committee:

Report for the Senate Committee on Committees

Timothy S. Brophy, Chair

March 6, 2017

1. **Meetings.** The Committee meets monthly on the second Tuesday, from 3-4pm. Agendas are posted one week in advance of the meetings.
2. **Actions.** Since June 2011 the committee has taken 811 actions. These include actions on Academic Assessment Plans, SLOs, Program Goals, and other actions as needed. Actions include approval, recycle, and denial of requests.
3. **Duties and tasks.** Committee duties and tasks for 2016-17 are on the next page. These are aligned with the committee's duties and responsibilities as outlined on the Fora site.
 - a. The 8 members of the committee are divided into 4 review teams. Each team is assigned a number of approval system requests one week prior to each committee meeting. They report their recommendations to the committee and the committee then takes action based on that recommendation. As chair, I resolve any split decisions.
 - b. The committee reviews the validity of assessment measures and makes recommendations to faculty when measures appear to be misaligned with the outcomes or goals they are intended to measure.
 - c. The committee reviews the institutional assessment plans for General Education and the Quality Enhancement Plan.
 - d. The committee does *not* develop long-term assessment plans for the undergraduate program at the institutional level. All UF academic programs (undergraduate, professional, graduate, and certificate) develop and administer Academic Assessment Plans annually.
4. **Recommendations for change.** The committee's charge could be revised to better reflect what it does. I am happy to provide a suggested revision if the committee wishes to have this.
5. **New directions.** I have gradually moved the committee to more of a leadership role in the past two years. The committee has primarily had a review and approval function for academic assessment matters. In 2016 I charged the committee to begin considering ways in which we could improve academic assessment at UF. This led to the development of a focus group study on faculty engagement with assessment (currently in progress, with 12 college focus groups completed and four remaining). The committee also considered the development of institutional outcomes, but abandoned that idea and in 2017-18 I will charge them to develop institutional aims for assessment. Finally, the committee has organized UF's first assessment conference, *Assessment@UF: Focus on Successful Practices* with support from the Provost. The conference will take place on March 28 in the Rion Ballroom, with 183 registrants at the time this report was completed.

Report for the Senate Committee on Committees

Duties and Tasks – Academic Assessment Committee 2016-17

Duties	Tasks
The Academic Assessment Committee shall review Academic Learning Compacts (ALC) and Student Learning Outcomes (SLO) developed by each unit in order to assess their feasibility and consistency with University-wide evaluation (UF Institutional Assessment processes).	<ul style="list-style-type: none">• Review SLO proposals for new programs; review revisions of existing SLOs.• Take action on all new and revised SLOs.• Review and approve academic assessment plans for 2017-18.
The committee will provide recommendations to the Provost on methods of assessing SLOs for each unit (including General Education). The Committee will review and advise the General Education Committee regarding the institutional assessment plan for General Education (and <i>UF Quest</i>), and the Quality Enhancement Plan..	<ul style="list-style-type: none">• Make recommendations for modification to the General Education/UF Quest assessment process as needed.• Make recommendations for the Quality Enhancement Plan Assessment Plan as needed.• Take approval action on modifications.• The Committee will discuss approaches to the development of institutional student learning outcomes.<ul style="list-style-type: none">◦ Discuss outcomes versus aims; standards for academic assessment
The committee will review all program Academic Assessment Plans.	<ul style="list-style-type: none">• Review representative samples for approval.• Review and approve program goals.
The committee will advise Institutional Assessment on all matters related to assessment of academic programs.	<ul style="list-style-type: none">• Review Academic Assessment processes and modify as needed.• Review faculty resources and provide recommendations for improvements.• Discuss and recommend new content for faculty assessment workshops.• Guide the development of online modules for faculty on assessment processes.• Discuss/develop a faculty and/or program recognition process.• Conduct the Culture of Engagement research project. (Protocol 16U0312, IRB exempt).<ul style="list-style-type: none">◦ Conduct focus groups, collect data, and discuss results.
The committee will provide an annual report of its work, findings, and recommendations to the Senate and the President.	<ul style="list-style-type: none">• Review and approve meeting minutes.
Other duties as needed.	<ul style="list-style-type: none">• To be determined.